

**DEPARTMENT OF BOATING AND WATERWAYS**

2000 Evergreen Street, Suite 100  
SACRAMENTO, CA 95815  
(916) 263-1331



Dear Applicant:

Enclosed is an application packet for the Abandoned Watercraft Abatement Fund [AWAF] for Fiscal Year 2002/03. This fund is administered through a grant application process.

The Letter of Intent

When applying for a grant, please submit a LETTER OF INTENT (no longer than two pages) along with your application packet. Include the following information: a problem statement, a statement of need, and a plan of action. If you have successfully used marine salvagers to remove water hazards in the past, discuss the process(es) and your experience in contracting with a marine salvage company. This type of documentation is vital during the Department's review of your application. This type of documentation will also help you demonstrate any projected future costs you may anticipate and must be included in your grant request.

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The application packet consists of the following:

**Abandoned Watercraft Abatement Fund Program Information.** Review this information for the answers to the most commonly asked questions about the AWAF.

**Abandoned Watercraft Abatement Fund Application Questionnaire.** When applicable, please answer all questions to the best of your ability. Responses are important factors in determining the outcome of your application, be as specific as possible.

**Abandoned Watercraft and Hazard List.** List water hazards to navigation within your jurisdiction. This list will become part of the final Agreement and may be revised throughout the term of the contract.

**NOTE:** Include support documentation - such as photos; estimates from marine salvagers; letters from the U.S. Coast Guard, private citizens, consumer groups; news articles; environmental reports, etc.

**NOTE:** All removals require Department approval.

**Abandoned Watercraft Abatement Fund Application for Grant (Cover Sheet).** This will act as your packet's cover sheet and will include vital information.

Important points to note are as follows:

DBW will disburse funds after the occurrence of work under the Agreement.

1. DBW may make monthly payments in arrears upon written request by Contractor. Contractor must substantiate such requests by submitting invoices to DBW.
2. Funds can only be used for removal of recreational / non-commercial vessels.
3. The grant recipient is required to provide a 10-percent match contribution of local funds or in kind services.
4. Applications must be received (in hard copy).

Send or hand deliver to: Jana Clarke  
CA Department of Boating & Waterways  
2000 Evergreen Street  
Sacramento, CA 95815

Should you have any questions concerning the Abandoned Watercraft Abatement Fund, please contact me at the number or e-mail address below.

Sincerely,

Jana Clarke  
Telephone (916) 263-0652  
E-mail: [jclarke@dbw.ca.gov](mailto:jclarke@dbw.ca.gov)

Enclosures: Abandoned Watercraft Abatement Fund Program Information  
Abandoned Watercraft Abatement Fund Application Questionnaire  
Abandoned Watercraft and Hazard List  
Abandoned Watercraft Abatement Fund Application for Grant (Cover Sheet).